

***Aligned with the recommendations of the International Task Force on Child Protection, we hold ourselves to a higher standard of effective recruiting practices with specific attention to child protection.***

## **Homeroom Teacher** **YueCheng Parkside Kindergarten**

### **About YueCheng Parkside Kindergarten**

Opened its doors to children in September 2024, the YueCheng Parkside Kindergarten is a member institution of YCE. Located in the Tongzhou Banbidian area, the site has been purposefully designed to support and enhance this growing community. Children at Yuecheng Parkside Kindergarten are empowered to enjoy a positive, purposeful, and healthy life, becoming confident and creative learners as they begin their educational journey. A distinctive new landmark of this community will be the inspirational and awe-inspiring park that has been developed adjacent to the kindergarten.

The kindergarten mission is ambitious: Empower every child to enjoy a positive and purposeful life. To this end, a distinctive holistic, child-centred curriculum has been developed, based on the mission and on the following Guiding Statements: The Learning Impacts; the YueCheng Kindergarten Approach; and the Learning Principles.

### **Role Description**

As an expatriate teacher you are responsible for co-planning and implementing learning intentions for up to forty children. Duties include actively engaging with children to foster a positive and healthy learning environment, conducting assessments and being the contact person, providing reports and feedback on performance and behavior to parents. You work closely with the bilingual teachers to ensure a balanced literacy approach that supports both English and Chinese language development.

### **Job Goal**

To empower children to live healthy and positive lives as confident and creative learners through the use of progressive, rigorous and personalized play-based pedagogies.

**Reports to:** YueCheng Parkside Kindergarten Principal

### **Essential Duties and Responsibilities**

1. Promotes the values and mission of YCE Kindergartens.
2. Implements school-wide policies.
3. Promotes and maintains a positive working environment in the kindergarten.
4. Promotes and maintain a calm, caring, and appropriately challenging environment for children.
5. Develops a deep understanding of the kindergarten's curriculum and assessment policies and practices.
6. Maintains high but personalized expectations of children, self and team members.
7. Ensures one's teaching and learning practices are in accordance with foundational principles.
  - o Scaffolds and nurtures the development of each child's physical, cognitive, social, emotional and Chinese language needs.
  - o Scaffolds and nurtures the development of each child's independent self-care abilities inclusive of but not limited to:
    - toilet training/ diaper changing,
    - fostering independence when eating lunches and snacks,
    - dressing and undressing,
    - napping preparation and supervision, etc.
  - o Understands and utilizes child developmental milestones when planning and implementing learning experiences.
  - o Prepares and maintains a learning environment where children learn through active exploration and interaction.
  - o Ensures the safety of children through constant supervision, effective arrangement of space, proper maintenance of equipment and knowledge of emergency procedures.
8. Models excellent teaching for others.
9. Completes relevant planning, assessing and reporting documentation within the required timeframes.

10. Supports the kindergarten's strategic goals.
11. Contributes to ongoing curriculum development.
12. Regularly engages in professional development, keeping up to date on recent research related to best teaching practices for young children.
13. Contribute to the selection of educational resources and materials.
14. Partners with parents and primary caregivers to develop positive home-school relationships.
15. Actively participate in school activities and meetings.
16. Maintains open communication with staff.

#### **Qualifications**

- Commitment to progressive, play-based learning experiences for young children.
- Education degree, certification and extensive experience in teaching and leading across the Early Years.
- Demonstrated excellence in classroom teaching and management practices.
- Proficiency in and capacity to role model the use of innovative Early Years educational pedagogies especially in Reggio approach and play-based learning.

**Work Year:** Around 222 days per year.

**Evaluation:** Performance of this job will be evaluated by the Principal.

#### **Application Process**

Interested candidates are asked to email the required materials outlined below as a single PDF attachment to [career.yce@ycedu.cn](mailto:career.yce@ycedu.cn) as early as possible, as YCPK reserves the right to close the selection process at any time if the right candidate is found. The review of applications begins as applications are received.

- Cover letter
- Educational Philosophy
- Resume
- Four references with phone numbers and email addresses. Two references should be direct supervisory references.
- Letters of reference (scanned at low resolution) that may already be included in the application but is not a requirement.

Applicants should visit the school website at <https://www.yuechengpk.com/> for more information about the school.

Application deadline	Nov 31st, 2025
Start date	Jan, 2026

NOTE: *The above job description reflects the general requirements necessary to describe principal functions or responsibilities of the job identified and shall not be interpreted as a detailed description of the work requirements that may be inherent in the job, either at present or in the future.*