

线上申请流程

有任何问题请及时联络校友办公室寻求帮助，我们期待与你在 BCIS 相遇。

(1) 访问时间：工作日，周一-周五，上午 8:00-11:30 下午 1:00-5:00

(2) 访问前准备：

- 预约通道

请通过北京乐成国际学校（BCIS）官方微信公众号提交访校预约，并至少提前三个工作日提交申请（请参阅校历确认工作日）。校友办公室将在收到申请后与您联系，确认具体访问安排。审核通过后，您将收到正式入校邀请函。

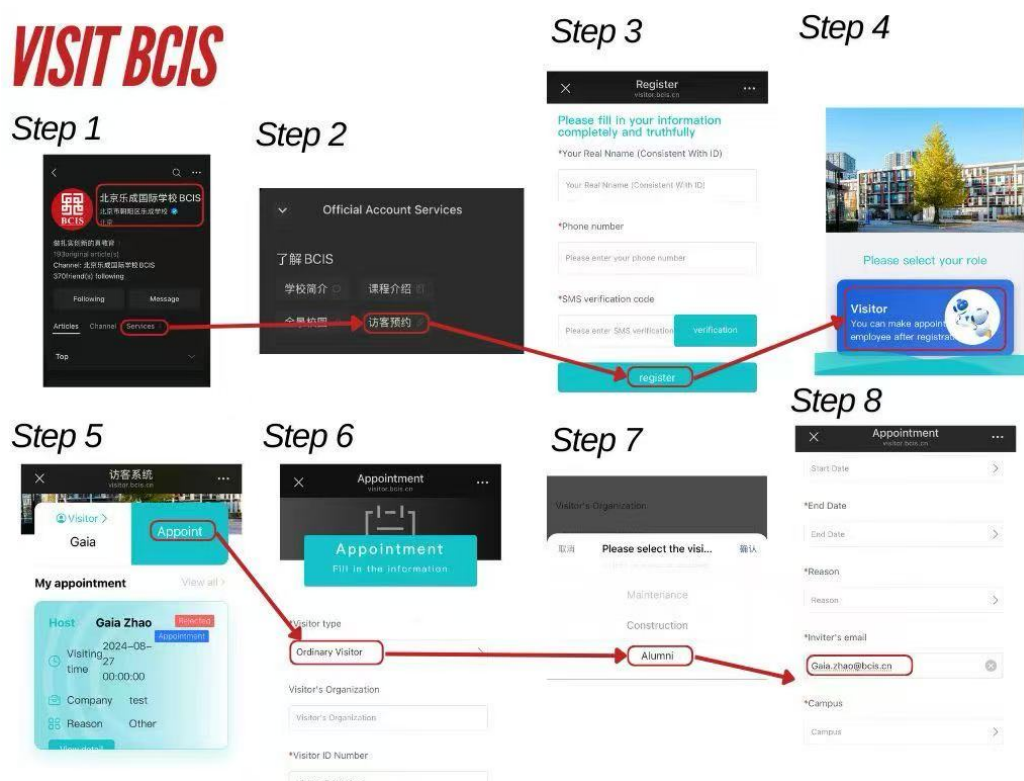
- 明确访问目的

如计划拜访老师，请至少提前三个工作日通过邮件与老师预约午休或放学后的会面时间，以避免打扰正常教学安排。

如仅参观校园，由校友办公室带领参观。为保障教学秩序，参观期间请勿进入教室、图书馆、体育馆等教学活动区域。

校历：<https://www.bcis.cn/cn/about/school-calendar/rili/events>

线上预约：



一朝为伴，乐成为家

如果您希望更常来访，欢迎联系我们办公室了解 BCIS 校友通行证项目。

校友卡

进入校园的通行证——欢迎你使用学习休息室、运动场、健身房、图书馆，再一次回到这个充满熟悉面孔与志同道合朋友的港湾。

Online Check-in Procedure

For any questions, please do not hesitate to contact the Alumni Office. We sincerely look forward to welcoming you back to your old home!

(1) Visiting Hours:

Weekdays, Monday–Friday

8:00–11:30 AM; 1:00–5:00 PM

(2) Preparation before your visit:

- Please check the school calendar and make an appointment at least three working days in advance.
- Make an appointment through the BCIS WeChat Official Account. Once the Alumni Office receives your visit request, they will follow up with you regarding the visit arrangements. After approval, you will receive an entry invitation.
- Clarify the purpose of your visit.

If you plan to visit a teacher:

Please contact the teacher by email in advance to arrange a meeting during their lunch break or after school. Unscheduled visits may disrupt their teaching schedule, so be sure to make an appointment at least three working days in advance.

If you plan to tour the campus:

Campus tours will be led by the Alumni Office. Visitors are not permitted to enter teaching areas, including classrooms, the library, and the gymnasium, in order to avoid disrupting regular academic activities.

School Calendar: <https://www.bcis.cn/cn/about/school-calendar/rili/events>

Online Check-in

VISIT BCIS

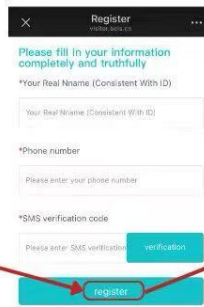
Step 1



Step 2



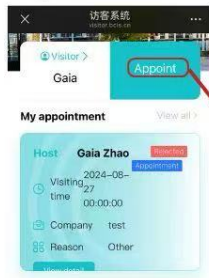
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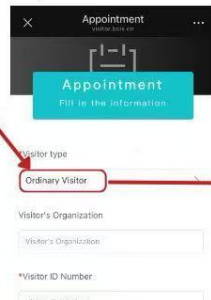
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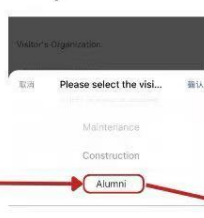
Step 5



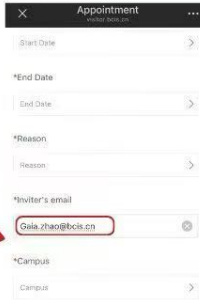
Step 6



Step 7



Step 8



Once a BCISer, Always a BCISer!

If you want to visit more often, welcome contact our office and learn about BCIS Alumni Pass program:

Alumni Pass

Your key to campus access—study lounges, sports fields, fitness center, library, and most importantly, a warm home filled with familiar faces and likeminded people.