BCIS BEIJING CITY INTERNATIONAL SCHOOL
北 京 乐 成 学 校

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文行忠信 Empowering and Inspiring through Challenge and Compassion

www.bcis.cn

Aligned with the recommendations of the International Task Force on Child Protection, we hold ourselves to a higher standard of effective recruiting practices with specific attention to child protection.

BCIS Elementary School PYP Physical Education Teacher

Beijing City International School, P. R. China

Mission

The BCIS Mission is to challenge and empower students to be compassionate and inspired people, who act for the good of all and for the sustainable development of the world.

General

Beijing City International School was opened in September 2005. It was established to provide an international education for the expatriate communities in Beijing, as well as, uniquely, offering education to the children of internationally-minded Chinese nationals. Beijing City International School (BCIS) is a private, not-for-profit institution governed by an appointed Board of Trustees. The school is funded by tuition fees.

The school boasts purpose-built, state-of-the-art facilities specifically designed to support our curriculum and progressive teaching and learning environment. This 51,000 square meters main campus sits on a plot of prime land in the heart of the CBD and within one kilometer of the China World Trade Centre. In 2014/2015 the Early Childhood Program (Toddler, Nursery, Pre- Kindergarten, and Kindergarten classes) transferred to a new purpose-built Early Childhood Center located approximately one kilometer from the flagship BCIS campus. This 21,000-square meter facility has been built to an extremely high standard (LEED Gold Standard) of environmental sustainability, in line with the school's mission. In 2019 the Courtyard Kindergarten campus opened featuring a unique campus design of ancient and modern, China and the world, which allows children to engage in inspiring, open and connected learning spaces.

We are an inclusive school that admits students who can benefit from our program and whose families are committed to our school values. The language of instruction is English. Older students must either be fluent in the English language or willing to develop fluency through the school's EAL (English as an Additional Language) program to gain admission to, or continue in, the school's program of studies.

BCIS is an International Baccalaureate (IB) World School which places a strong emphasis on personalized learning and academic rigor. We have aligned the Chinese National Curriculum with the BCIS curriculum and we are authorized to teach the IB Diploma, the IB Middle Years and the IB Primary Years Programmes. The IB curriculum frameworks stress the importance of inquiry and educating the whole child. In addition, in 2018 BCIS launched its own inquiry-based, two-year high school diploma, IDEATE, to further personalize learning for high school students. The school is accredited by CIS and WASC and is a member of the Council of International Schools (CIS), the East Asia Regional

Council of Schools (EARCOS) and the Association of China and Mongolia International Schools (ACAMIS). The most recent strategic plan was collaboratively developed in the spring of 2022.

Current enrollment across the three campuses is approximately 1,400 students, with 500 children in the Elementary School.

About the Elementary School

The Elementary School consists of grade 1-5. The Elementary School leadership team includes the Principal, Deputy Principal and PYP curriculum coordinator. Each of the grade level teams has a Team Leader. These Team Leaders create an additional leadership group in the Elementary School. BCIS is a mission-driven school and these school leaders are empowered to move their teams forward.

Our curriculum includes standards and benchmarks taken from Australia, Great Britain and North America. Units are built around concepts and utilize Inquiry-based instruction. Assessment is ongoing, relevant and differentiated. Support services include two guidance counselors, ELL teachers, TAs and learning support teachers and learning support TAs. In addition, the Librarian offers additional support.

Students participate in a robust Enrichment Activities program that includes a wide range of teacher-led and student-run activities. Students drive much of the program and have many opportunities to grow as leaders. BCIS has facilities that are envied by schools across the city and throughout the region.

Reports to: Elementary School Principal

Key Areas of Responsibility for the Elementary School Physical Education Teacher

Instructional Responsibilities

- Model and promote the IB learner profile.
- Teach across a range of ages and abilities, in the IB Primary Years Programme.
- Monitor, assess and report on learners' work and progress, in accordance with BCIS's policy and procedures on assessment and reporting.
- Effectively teach classes, as allocated, to a mixed-ability class (or classes), drawn from a wide range of cultural and educational backgrounds, including students for whom English is not their first language.
- Enrich the learning experience in the classroom by appropriately Incorporating various forms of technology. Demonstrate and pursue excellence in teaching the best practices in digital citizenship, including teaching and learning in a one-to-one laptop environment.
- Implement Analysis of High-Achieving Students: Supports the review of top student scores (e.g., analysis of score distributions) to identify hidden weaknesses and provide tailored academic support at an individual level
- Develop Support for Grades 1-5 students: Proactively identify, monitor, and nurture students in Grades 1-5. Analyze their learning attitudes, achievements, and specific challenges to design targeted interventions that ensure they remain engaged and achieve their full potential.

Goal setting, curriculum development, faculty development, teaching and learning

- Adhere to BCIS's child protection and safety policies and procedures.

- Audit resources and communicate same to team lead to ensure that the course is suitably equipped for maximum student engagement.
- Contribute to the development of curriculum implementation plan, the incorporation of subject standards and production, and the ongoing review of units and/or schemes of work.
- Supervise students for the PYP Exhibition as required.
- Support school wide initiatives directly or indirectly
- Attend staff meetings and participate in committee work as required.
- Participate in BCIS's Professional Growth and Support process.
- Schedule and carry out parent-teacher-student conferences.

Specific Responsibilities for Physical Education and Swimming

- Design units that promote a lifelong appreciation for physical activity, health, and well-being.
- Teach a variety of sports, movement composition, fitness activities, and swimming, focusing on fundamental movement skills, skill development, tactical awareness, and confidence in physical activity.
- Plan and deliver developmentally appropriate swimming lessons that progressively develop students' water confidence, swimming techniques, aquatic skills, and understanding of water safety.
- Support the effective operation of the school's swimming program, ensuring appropriate preparation, supervision, student participation, and adherence to established pool safety procedures.
- Integrate authentic discussions on health-related topics, such as relationships, nutrition, and mental health.
- Cultivate collaborative skills, sportsmanship, leadership, and resilience through team-based and individual challenges.
- Contribute to the after-school athletics program by coaching a school team in at least two of the three athletic seasons each academic year.

Operational Responsibilities: Administrative reporting

- Contribute to board and accreditation reports as required.
- Carry out supervision duties.
- Carry out EA duties as required.
- Ensure that all Health and Safety policies and practices, including drills and child safety procedures, are carried out.
- Support parent information sessions about, offering workshops and open house events to foster engagement, share updates, and support student success through clear and effective information exchange.

Key Attributes Sought in the BCIS Elementary School Physical Education Teacher

- Philosophical alignment with the school mission, vision and strategic plan initiatives.
- Understanding of and empathy for the learning, social and emotional needs of adolescents.
- Commitment to intellectual rigor and personalized learning.
- Strong communication skills.
- A high emotional intelligence quotient and the capacity to be both compassionate and firm while respecting a diverse community of students, parents and professional staff.
- A healthy balance of organization and efficiency.
- Sense of humor and ability to see the good in all and presume positive intentions.
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Required Qualifications

- Bachelor's degree or higher in education or subject area field
- Teaching qualification
- Fluent communication in both written and spoken English

- Knowledge of the IB programme (s)
- Experience as an Elementary School teacher in related field

Salary and Benefits

The salary will be regionally competitive and commensurate with the qualifications and experience of the successful candidate. The package includes: generous salary, furnished housing, medical insurance, annual travel allowance, shipping allowance, tuition for dependent children, ample professional development opportunities and the benefit of belonging to both a highly engaged leadership team and a warm, caring and innovative community.

Application Process

Interested candidates are requested to apply to esprincipal@bcis.cn and to send the following in a single PDF document:

- Cover letter
- Educational Philosophy
- Resume
- Educational experience and achievements or performance highlights

Shortlisted candidates will be interviewed remotely and shortly thereafter finalist candidates will be invited to Beijing to visit with the school, along with spouse, if applicable and if travel allows. Candidates are requested to submit the requested materials as early as possible, as the search committee reserves the right to close the selection process at any time if the right candidate is found. The Search Committee will conduct initial interviews as applications are received.

Application deadline	open
Start date	1st August 2027

NOTE: The above job description reflects the general requirements necessary and describes principal functions or responsibilities of the job identified. It shall not be interpreted as a detailed description of the work requirements that may be inherent in the job, either at present or in the future.

BCIS is an equal opportunity employer.